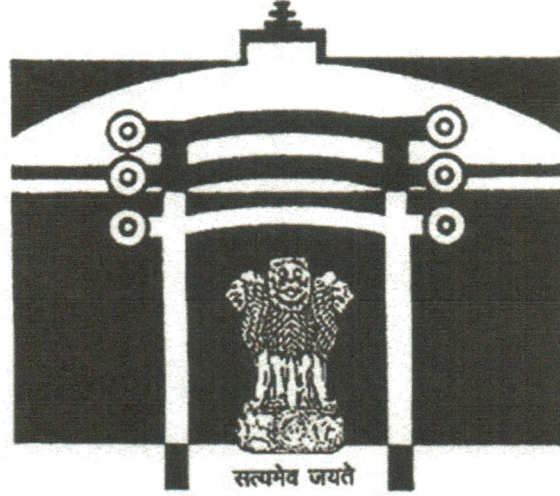


**REQUEST FOR AUCTION PROPOSAL**


**TENDER FOR MANAGING VEHICLE PARKING AREA AT IBRAHIM ROUZA,  
VIJAYAPURA (BIJAPUR), A CENTRALLY PROTECTED MONUMENT, UNDER THE  
JURISDICTION OF DHARWAD CIRCLE FOR A PERIOD OF ONE YEAR.**

**Ref: T-19/7/2023-DHARWAD**



**प्रत्नकीर्तिमपावृणु**

**GOVERNMENT OF INDIA  
MINISTRY OF CULTURE  
ARCHAEOLOGICAL SURVEY OF INDIA  
DHARWAD CIRCLE  
DHARWAD**

  
18.7.23  
अधीक्षण पुरातत्वविद्  
Superintending Archaeologist  
भारतीय पुरातत्व सर्वेक्षण  
Archaeological Survey of India  
धारवाड मंडल, धारवाड  
Dharwad Circle, Dharwad

**Table A: Time and Work Frame**

**TENDER FOR MANAGING VEHICLE PARKING AREA AT IBRAHIM ROUZA, VIJAYAPUR (BIJAPUR), A CENTRALLY PROTECTED MONUMENT, UNDER THE JURISDICTION OF DHARWAD CIRCLE FOR A PERIOD OF ONE YEAR.**

**Manual bids shall not be accepted.**

**CRITICAL DATE SHEET**

1.	Name Of Work:	TENDER FOR MANAGING VEHICLE PARKING AT IBRAHIM ROUZA, VIJAYAPUR (BIJAPUR), A CENTRALLY PROTECTED MONUMENT, UNDER THE JURISDICTION OF DHARWAD CIRCLE FOR A PERIOD OF ONE YEAR.
2.	Tentative Cost of Work (inclusive of GST 18%)	Rs. 4,13,000/-
3.	EMD	Rs. 8,300/- (2% and rounded off)
4.	Probable time of completion	365 Days
5.	Date of issue of Tender	18.07.2023
6.	Bid Document Download / Sale Start Date	18.07.2023 at 18:30 hrs
7.	Date of Pre Bid Conference- For clarifying issues and doubts, if any, about specification of material and services projected in Bid document.	-NA-
8.	Start date for submission of filled in tender document.	18.07.2023 at 18:30 hrs
9.	Bid Submission End Date	08.08.2023 at 11:00 hrs
10.	Date of opening of Technical bid	09.08.2023 at 11:30 hrs
11.	Date of opening of financial Bid	After technical bid evaluation
12.	Validity of Bid	90 Days

**F. NO: T-19/7/2023-DHARWAD**


**Government of India  
Ministry of Culture  
Archaeological Survey of India  
Dharwad Circle, Dharwad**

**Dated: 18.07.2023**

**TENDER NOTICE**

1. Online E-Tenders on behalf of the President of India is invited for Request for Auction Proposal (RFP) from reputed firms/companies dealing with management and maintenance of Parking **FOR MANAGING VEHICLE PARKING AT IBRAHIM ROUZA, VIJAYAPURA (BIJAPUR) in Two Bid System** initially for a period of **one year from the date of award of contract** which is further extendable, year wise, up to three years with mutual consent on the same terms, condition and rates after approval of Director General, Archaeological Survey of India.
2. Complete Tender Document can be downloaded from the website of CPPP & of this department (<https://eprocure.gov.i/eprocure/app> and [www.asi.nic.in](http://www.asi.nic.in)).
3. Interested Companies/ Firms/ Agencies may submit/ their online proposal complete in all respects within the stipulated date and time mentioned in the **CRITICAL DATE SHEET. Separate D.D. from any Nationalized Bank Only as the Earnest Money Deposit (EMD) of Rs. 8,300/- in favour of The Superintending Archaeologist, Archaeological Survey of India**, payable at **Old Goa** to be submitted on or before 08.08.2023 at 11.00 hrs to the office of the Superintending Archaeologist, Archaeological Survey of India, Dharwad Circle, Behind Sahitya Bhavan, Near R.N. Shetty Stadium, Dharwad – 580008.
4. No tender shall be entertained after this deadline under any circumstances what so ever. The Technical Bid will be opened on 09.08.2023 at **11:30** hrs in the presence of authorized representative of Bidders as may wish to be personally present.

ASI reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason. The decision of the Superintending Archaeologist, ASI, Dharwad Circle in this regard shall be final and binding on all parties in all circumstances.

  
18.7.23  
**Superintending Archaeologist  
Archaeological Survey of India  
for and on behalf of the President of India**

**Copy to:**

1. Notice Board
2. Website of ASI Department
3. All Ministries/ Department

## GENERAL INSTRUCTIONS FOR BIDDERS :

1. Archaeological Survey of India, Dharwad Circle invites Online Bids in the prescribed form under the Two Bid System **FOR MANAGING VEHICLE PARKING AREA AT IBRAHIM ROUZA, VIJAYAPURA (BIJAPUR) UNDER THE JURISDICTION OF DHARWAD CIRCLE FOR A PERIOD OF ONE YEAR.**
2. The system of e-tendering shall be adopted, comprising of Technical Bid and Financial Bid.  
**Document Download: Tender Documents can be downloaded from CPPP site: <https://eprocure.gov.in/eprocure/app> as per the schedule given in CRITICAL DATE SHEET.**  
Technical Bid should, inter alia, contain all technical details of services and solutions to be provided along with such documentary proofs. Financial Bid should, inter alia, indicate item-wise price and other commercial / financial terms against the items mentioned in the Technical Bid.
3. **Bid Submission:**  
Applicants/ intending or interested Bidders are invited to submit their online proposal after carefully reading the Request for proposal (RFP) by providing  
(a) Technical Bid, and (b) Financial Bid, separately, clearly mentioning (i) 'Technical Proposal', and (ii) 'Financial Proposal' respectively. Such proposals are to be submitted online within the stipulated date and time as mentioned in the Bid document as given in CRITICAL DATE SHEET.  
**Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>.**  
Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
4. **Earnest Money Deposit:**

The Hard Copy of original instruments in respect of cost of Earnest Money (2% of the tender cost rounded off to next hundred) must be delivered to the Superintending Archaeologist, Archaeological Survey of India, Dharwad Circle on or before Bid opening Date / Time as mentioned in critical date sheet. Tenderer shall likely to be liable for legal action for non-submission of original payment instrument like DD etc. against the submitted Bid. The DD of (Nationalized Bank) should be drawn in favour of "The Superintending Archaeologist, Archaeological Survey of India" payable at Old Goa.

The offer without EMD will be rejected summarily.

EMD is to be supplied by all the bidders except those who are registered with Central Purchase Organization, National Small Industries Corporation (NSIC) or Ministry of Culture or MSME.

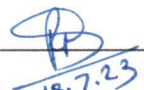
**Estimated Cost Of Tender: Rs. 4,13,000/- (Rupees Four Lakhs Thirteen Thousands Only).**

**Earnest Money Deposit: Rs. 8,300/- (Rupees Eight Thousands Three Hundreds Only).**

**Address for tender inviting authority & as given below:-**

### **Contact Details:**

<b>Contact Person</b>	Superintending Archaeologist
<b>Address for communication</b>	O/o Superintending Archaeologist, Archaeological Survey of India, Dharwad Circle, Behind Kannada Sahitya Bhavan, Near R N Shetty Stadium, Dharwad-580008 Phone No.0836-2443678
	e-mail : <a href="mailto:circledha.asi@gmail.com">circledha.asi@gmail.com</a> : <a href="mailto:circledharwad.asi@gov.in">circledharwad.asi@gov.in</a>

  
18.7.23  
अधीक्षक पुरातत्वविद्  
Superintending Archaeologist  
भारतीय पुरातत्व सर्वेक्षण  
Archaeological Survey of India  
धारवाड मंडल, धारवाड  
Dharwad Circle, Dharwad

**F.NO: T-19/7/2023-DHARWAD**  
**Government of India**  
**Ministry of Culture**  
**Archaeological Survey of India**  
**Dharwad Circle, Dharwad**  
\*\*\*\*\*


**Dated: 18.07.2023**

**NAME OF WORK: FOR MANAGING VEHICLE PARKING AREA AT IBRAHIM ROUZA, VIJAYAPURA (BIJAPUR), UNDER THE JURISDICTION OF DHARWAD CIRCLE FOR A PERIOD OF ONE YEAR.**

**Estimated Amount: Rs. 4,13,000/-**

**E.M.D: Rs. 8,300/-**

Sl. No	Description for the right	Location	Period of the Contract
01	FOR MANAGING VEHICLE PARKING AREA AT IBRAHIM ROUZA, VIJAYAPURA (BIJAPUR).	IBRAHIM ROUZA AT VIJAYAPURA	One Year

  
18.7.23  
अधीक्षण पुरातत्वविद्  
Superintending Archaeologist  
SR भारतीय पुरातत्व सर्वेक्षण  
Archaeological Survey of India  
धारवाड मंडल, धारवाड  
Dharwad Circle, Dharwad

**TERMS AND CONDITIONS; NOTICE INVITING TENDER**  
**READ TERMS AND CONDITIONS BEFORE FILLING UP THE SCHEDULE**


1. The right of acceptance of a tender lies with SUPERINTENDING ARCHAEOLOGIST, ARCHAEOLOGICAL SURVEY OF INDIA, Dharwad Circle, Dharwad who does not bind himself to accept the highest tender and reserves himself the authority to reject any or all of the tenders received without assignment of any reason. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
2. The licensee will hold the right for the collection of fees for the above areas on the prescribed rates by the Department after executing the agreement by the Superintending Archaeologist, Archaeological Survey of India, Dharwad.
3. The offer of tender will be kept valid for 90 days from the date of tender.
4. The highest bidder has to deposit the Auctioned amount in favour of **the Superintending Archaeologist, Archaeological Survey of India**, in the form of DD, **payable at Old Goa** within 15 days from the acceptance of work order.
5. Board should be fixed in parking area in prominent places, visible to all visitors in which the details i.e. contract order, details of the contractor with mobile number, contract duration, rates of charges for vehicle parking etc.
6. Ticket should be generated by automated electronic machine for vehicle parking (electronically generated, printed and serial numbered parking fee receipt along with details i.e. type of vehicle, vehicle registration number, date, time of entry and amount charged). Manual ticket will not be allowed. Any violation of the terms and conditions will attract penalty of Rs. 1000/- per violation and it shall be deducted from Security Deposit.
7. The bidder is complaint to public Procurement (Preference to make in India) Order 2017 and subsequent amendments dated 16th September 2020 as relevant applicable.
8. The bidder is complaint to the provision of Rule 144 (xi) of GFR 2017.
9. Failure on the part of successful bidder to comply with the requirements will result in total forfeiture of E.M.D. and cancellation of the bid, besides barring him from participation in the further tender/s.
10. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the tenderer who resort to canvassing will be liable to rejection.
11. All rates shall be quoted in the proper form of the tender alone.
12. The Superintending Archaeologist, Archaeological Survey of India, Dharwad Circle does not bind himself to accept the highest or any tender and reserves to himself the right of accepting the whole or any part of the tender and tenderer shall be bound to perform the same at the rates quoted.
13. The bidder shall not be permitted to tender for lease in the Archaeological Survey of India Circle (responsible for award and execution of the tender) in which his near relative is posted as an officer in any capacity between the grades of Superintending Archaeologist and Assistant Archaeologist (both inclusive). He shall also intimate the names of persons who are working with him in capacity or are subsequently employed by him and who are near relatives to any Gazetted officer in Archaeological Survey of India or in the Ministry of Culture by the bidder should render him liable to be removed from the approved list of contractors of this Department.
14. If any bidder withdraws his tender before the said period or make any modifications in the terms and conditions of the tender, will not be accepted by the department. Then the government shall forfeit 100% of the said earnest money absolutely.
15. The highest bidder should remit the entire amount of the bid immediately.
16. The highest bidder should not make any damage to the centrally protected monuments during the tender for period. Failure to the above conditions, action will be taken against the tenderer for violation of Ancient Monuments & Archaeological Sites and Remains Act 1958 and Rules 1959 (read with amendment)
17. **During the tender period, the fee should be collected for parking vehicle i.e., Bi-cycle – Rs.2/-; two wheelers / Auto- Rs.5/-, Car/Van –Rs. 15/- and Bus/Truck – Rs. 30/- (From Sunrise to Sunset only).**

18. As per SoP during the pandemic COVID 19 the following are to be strictly followed for opening of all Centrally Protected Monuments and Museums under the control of Archaeological Survey of India:
- Vehicles shall be parked in designated areas. The contractor who runs the parking area shall collect the parking fee through digital payment only. At present no physical cash transaction is allowed until further Directions are given in this regard.
  - All Centrally protected monuments and Sites shall be bound by the protocol issued by the Ministry of Home Affairs, Ministry of Health and Family Welfare, MoC shall be strictly implemented as also any specific orders of the State and/or District administration.
  - There will be a cap on the number of visitors in select monuments.
19. The guidelines issued by the MHA and District Administration are to be strictly followed including use of face cover/mask and maintaining social distancing is mandatory for the person involved in maintaining the parking.
20. The successful bidder should reserve and keep a Parking space for the physically challenged person's vehicles.
21. The tenderer should maintain the area neat and tidy condition.
22. The right will be for the period of tender only and the right will automatically come to the Archaeological Survey of India after completion of tender period.
23. The tenderer should not sub tender the tender location.
24. The highest bidder should abide by the rules and regulations of Archaeological Survey of India.
25. Instructions of the local representative of the Archaeological Survey of India should be strictly adhered to Contravention of the above condition(s) may lead to the cancellation of the tender.
26. The highest financial bid would be considered as the successful bidder and recommended to Director General, Archaeological Survey of India for approval and awarding work.
27. The offer should be accompanied by Earnest Money (EMD). Tenders, not accompanied with the valid Earnest money deposit or received after the prescribed date and time, will be summarily rejected. The Technical Bid will be opened on **09.08.2023 at 11.30 hrs.** in the presence of bidders, if any, present during the opening.
28. The earnest money of failed/ rejected tenders, will be returned approximately in a month's time, if no legal complication occurs and the earnest money of the successful/ approved bidder, who backs out afterwards, will be forfeited to the Government. If the highest bidder rejects to run the Vehicle parking area after opening of the tender, his E.M.D. will also be forfeited.
29. The Head of the office reserves the right to reduce/ increase the period of parking due to administrative reasons or else at any time between the period of agreement within a 15 days notice. In that case either the Department will refund the money of the licensee or licensee will have to remit which ever may be applicable. The amount refundable/remittance will be calculated proportionately from the total amount of offer divided by total number of days or lease as per the agreement.
30. The Superintending Archaeologist has every right to cancel the agreement/license when finds licensee or his representative doing unlawful, unauthorized or violation of the agreement / above conditions by him. In that case the balance amount of the offer on the date of cancellation and EMD will be forfeited
31. The parking area will be utilized only for parking of vehicles and shall not be use for any other purpose by making addition/alteration. Security arrangement of the site should be made by the licensee at his own cost.
32. The Licensee will be responsible for the safety and the security of the Vehicles parked in the area of vehicle parking and also in the event of theft or any unwanted happening.
33. After the expiry of the license period, the licensee will cease to exercise the rights over the vehicle parking area "without any prior notice".
34. The licensee will have to charge the rates prescribed by the Head of the Office. All the Central/State Govt. vehicles on official duties would be entertained free of cost.
35. The licensee will display the tariff rates, indicating the charges at a conspicuous place for different types of vehicles and declaration of time for parking i.e. from opening time of monument to closing time of monument. No parking of vehicles should be allowed prior and beyond the stipulated time.
36. The licensee will not sub-let/sub-lease the parking area.

37. The licensee will submit the name and address of the persons engaged by him along with their photographs to the Office of the Superintending Archaeologist, Archaeological Survey of India, Dharwad Circle, Dharwad for approval before use of the area. No person will be engaged by the licensee other than the persons permitted by the Head of the Office.
38. The Superintending Archaeologist is not responsible for any loss of revenue and no claims will be entertained for extension of the parking license.
39. Ticket should be issued by using digital ticket vending machines. The cost of ticket vending machines should be borne by the successful bidder. A specimen parking ticket should also be submitted to the office for approval before introduction.
40. The Superintending Archaeologist reserves the rights to cancel one or all the offers at the time of opening without assigning any reason.
41. The Superintending Archaeologist reserves the rights to undertake developmental works within the parking area during the license period for which licensee cannot object or obstruct the government work.
42. Tenders are to be submitted in the envelope supplied along with the tender form.
43. Earlier experience of running vehicle parking etc. with Archaeological Survey of India, other government department by contractor/agency/individual may count for preference. The certificate to that effect should be enclosed with the tender form. Besides, the income tax clearance certificate should also be enclosed along with the tender forms.
44. Besides above, all the provisions contained within the ambit of Ancient Monuments & Archaeological Sites and Remains Act 1958 and Rules 1959 (read with amendment) have to be strictly followed by the Licensee
45. The licensee name and address should be placed conspicuously for public by lessee. Board/hoarding/advertisement in any way is not permitted;
46. The bidder with relatives working for Archaeological Survey of India who are responsible for award and execution of work contracts shall not be permitted to tender for the works in the Archaeological Survey of India .He shall also intimate the name of persons who are working with him, in the capacity or are subsequently employed by him, who are near relatives to any Gazetted officers in Archaeological Survey of India or in the Ministry of Culture. Otherwise he will be liable to be removed from the approved list of firm/ agency/ contractors/ company of this department. The bidder shall give the list of non gazette employs related to him.
47. The bidder exempted from payment of EMD in individual cases should upload proof of record with tender documents and an attested copy of the certificates form concerned organizations should produce original when ever called upon to do so.
48. Any officer authorized by Superintending Archaeologist, Dharwad Circle and Vijayapura Sub-Circle In-charge would reserve the right to check on cleanliness and up keep of premises and quality of provisions and quality of the items.
49. No accommodation will be provided to the workers of successful bidder.
50. The bidder is at liberty to attend the tender opening himself or authorize only one representative. The representative attending the opening of the tender on behalf of the bidder shall bring with him a letter of authority from the bidder and proof of identification.
51. The Technical Bid will be opened by a committee on 09.08.2023 **at 11.30 hrs.** in the office of the Superintending Archaeologist, Archaeological Survey of India, Dharwad. The Technical cum Financial Bids will be evaluated as per details at **Annexure-II & III** by a committee and the bids found to be responsive, eligible and qualified only would be considered for evaluation.
52. The physical possession of the site (as per **Annexure-I**) would be given within two days on receipt of acceptance letter, EMD and the quoted value in full amount.
53. This Department will not be responsible for any damages, losses, claims, financial or Injury/accident to any person deployed by service providing agency in the course of their Performing the functions / duties, or for payment towards any compensation.
54. Highest bidder will be responsible for timely payment to the supplied manpower and statutory authorities and compliance of all statutory provisions relating to minimum wages/ deposit of EPF/ESI, depositing all taxes, levies, cess etc. from time to time as per extent rules and regulations on the matter.



55. The highest bidder shall not employ any worker whose track record is not good. He should not have involved in any crime/offence/police case. The respective antecedent verification from the Police department may be sought out and submitted to the office.
56. The highest bidder will engage staff over the age of 18 years in accordance with law.
57. Local taxes/GST/Service tax/Labour Cess/Education Cess etc. are applicable as per government norms and IT shall be deducted as per rule at source.
58. Labour Registration.
59. EPF, ESIC Registration.
60. Performance Security 5%.
61. Minimum Cost of Work: Rs. 4,13,000/-

  
18.7.23  
अधीक्षक पुरातत्वविद्  
Superintending Archaeologist  
भारतीय पुरातत्व सर्वेक्षण  
Archaeological Survey of India  
धारवाड मंडल, धारवाड  
Dharwad Circle, Dharwad

## ANNEXURE - I


## Details of the Firm/Company

1.	Name of Company/Firm	
2.	Name of the authorized signatory	
3.	Position of the authorized signatory in the company/firm	
4.	Full Address of Registered office Telephone No. FAX No. E-Mail ID	
5.	Full address of operating Branch Office at Dharwad/Karnataka, if any	
6.	Whether each page of RFP and its <b>Annexure</b> have been signed and stamped by the authorized signatory	

(Signature of authorized Signatory)

\*-For and on behalf of M/s


Date:  
Place:

  
 18.7.23  
 अधीक्षण पुरातत्वविद्  
 Superintending Archaeologist  
 भारतीय पुरातत्व सर्वेक्षण  
 Archaeological Survey of India  
 धारवाड मंडल, धारवाड  
 Dharwad Circle, Dharwad

**TECHNICAL ELIGIBILITY REQUIREMENT FOR THE TENDERING  
COMPANY/ FIRM/ AGENCY**

The tendering company/ Firm/ Agency should fulfill the following eligibility requirement and furnish self-attested copies of documents with technical bid.

Sl No	Eligibility Condition	Copies of relevant documents required
1	The Company /Firm /Agency should be registered with the appropriate registration authority. (CPWD/ PWD of State Govt./ Railways/ MES/ Public Works/Port and Inland Water Transport Department/Department of Archaeology Museum and Heritage Registered under company Act/ Panchayat/ Municipal Corporation or any other Government body etc).	Valid Registration certificate of the Company/Firm/Agency
2	The Company/Firm/Agency shall have been registered with the Income Tax and Services/GST Tax department	Copy of the registration certificate with latest GST Returns and/or GST ECRs of last four quarters filed with the authority.
3	PAN Card in the name of the Company/Firm/Agency	Copy of the PAN Card in the name of the firm/ self-proprietorship etc. Else duly notarized affidavit confirming ownership/ self-proprietorship to be provided for
4	Income Tax return for the last three financial years to be attached <b><u>assessment year 2021-22 for the financial year 2020-21 and assessment year 2022-23 for the financial year 2021-22 and assessment year 2023-24 for the financial year 2022-23. (If FY 2022-23 is not filed then ITR of FY 2019-20 will be considered)</u></b>	Copies of ITRs
5	The Average Annual Financial Turnover during the last three years ending 31 <sup>st</sup> March of the previous Financial Year should be at least 30% of the estimate cost.	Copies of certificate issued by the Chartered Accountant along with UDIN issued by the Competent Authority to the firm for 2020-21, 2021-22 and 2022-23. If 2022-23 is not audited 2019-20 will be taken into consideration. (Do not attach Profit and Loss Account or Balance Sheet)

  
 अधीक्षक पुरातत्वविद्  
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 Archaeological Survey of India  
 धारवाड मंडल, धारवाड  
 Dharwad Circle, Dharwad

6	<p><b>Experience Criteria</b> Experience of having successfully completed <u>similar works</u> during last 07 years ending last day of month previous to the one in which applications are invited should be either of the following:-</p> <p>i) Three similar completed works costing not less than the amount equal to 40% of the estimated cost. Or ii) Two similar completed works costing not less than the amount equal to 50% of the estimated cost. Or iii) One similar completed works costing not less than the amount equal to 80% of the estimated cost.</p>	<p>Copies of Work Orders along with Completion Certificates. (Certified true translation of work order and work done certificate to be provided in case the work orders and work done certificates are in regional language)</p>
7	EMD	<p>The Earnest Money Deposit of <b>Rs. 8,300/- (Rupees Eight Thousands Three Hundred Only)</b> must be paid through <b>DD from Nationalized Bank in favour of Superintending Archaeologist, Archaeological Survey of India payable at Old Goa.</b></p>

- Minimum Two year experience to Parking works in Government/Semi-Government/Public sector undertaking.
- Experience to Parking work, etc. in Heritage buildings will be preferred. Self certified copies of agreement / work order received in the last 07 financial years and work completion/continuation certificate shall be enclosed. The said agreement must be in the name of the bidder.
- Facilities and services to be offered to the visitors shall be mentioned.

(Signature of authorized Signatory)

For and on behalf of M/s \_\_\_\_\_

Date:  
Place:

  
 18.7.23  
 अधीक्षण पुरातत्वविद्  
 Superintending Archaeologist  
 भारतीय पुरातत्व सर्वेक्षण  
 Archaeological Survey of India  
 धारवाड मंडल, धारवाड  
 Dharwad Circle, Dharwad

## APPLICATION FOR TENDER

1. Name of Tendering Company/ Firm/ Agency  
(Attach Certificate of registration)

2. Name of Proprietor/ Director of Company/ Firm/Agency:

3. Full Address of Regd. Office

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3.

Telephone No:  
Fax No. :  
E-mail Address:

4. Full Address of Operating Branch:

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Telephone No:  
Fax No. :  
E-mail Address:

5. (a) Banker Of Company / Firm/ Agency  
(Full Address)  
(Attach certified Copy of statement of  
A/C for the last three Years)  
(b)Telephone Number of Banker

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6. PAN/ GIR No.  
(Attach attested copy)

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7. GST Registration,  
if any (Attach attested copy)


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8. E.P.F. Registration Number,  
if any (Attach attested copy)

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9. E.S.I. Registration Number,  
if any (Attach attested copy)

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Superintending Archaeologist  
भारतीय पुरातत्व सर्वेक्षण  
Archaeological Survey of India  
धारवाड मंडल, धारवाड  
Dharwad Circle, Dharwad

10. Financial turnover of the tendering Company/ Firm/ Agency for the last three Financial Years with documentary proof thereof. (Attach separate sheet if space provided is insufficient):

Financial Year	Annual Turn Over Amount (Rs. Lakhs)	Remarks, if any
2020-21		
2021-22		
2022-23		

11. Give details of the major similar contracts handled by the tendering Company/ Firm / Agency During the Last three years in the following format:

Sl. No	Details of client along address, telephone and FAX numbers	Amount value of Contract (Rs. in Lakhs)	Duration of Contract	
			FROM	TO
1.				
2.				
3.				

(If the space provided is insufficient, a Separate sheet may be attached)

12. Additional information, if any  
(Attach separate sheet, if required)

**Date:**  
**Place:**

Signature of authorized person  
**Name:**  
**Seal:**

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Superintending Archaeologist  
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Archaeological Survey of India  
धारवाड मंडल, धारवाड  
Dharwad Circle, Dharwad

## DECLARATION

1. I, \_\_\_\_\_ Son/ Daughter of Shri \_\_\_\_\_ signatory of the agency/ firm mentioned above, is competent to sign this declaration and execute this tender document:
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them:
3. My agency has not been blacklisted/ debarred from participating in tender of any Ministry/ Department of Government of India and Government of India undertaking in the last Three (3) Years as on date of opening of this Tender.
4. The Information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief.
5. I/we are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
6. I/ We will ensure compliance with all statutory liabilities relating payment of taxes, minimum wages/ deposit of EPF/ESI, depositing all taxes, levies, cess etc. from time to time as per extent rules and regulations on the matter, and statutory liabilities for damages, losses, claims, financial or on Injury/accident to person deployed by service providing agency in the course of their Performing the functions / duties, and for payment towards any compensation, for timely payment to supplied manpower and statutory authorities and compliance of all statutory provisions relating to this tender.

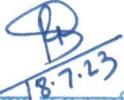
Signature of authorized person(s)

**Date:**

**Full Name:**

**Place:**

**Seal:**

  
अधीक्षण पुरातत्वविद्  
Superintending Archaeologist  
भारतीय पुरातत्व सर्वेक्षण  
Archaeological Survey of India  
धारवाड मंडल, धारवाड  
Dharwad Circle, Dharwad

**APPLICATION FOR FINANCIAL BID**

1. Name of tendering Company/ Firm/ Agency: \_\_\_\_\_

2. Details of Earnest Money Deposit: \_\_\_\_\_ D.D/P.O. No.  
& Date: \_\_\_\_\_ Drawn on Bank: \_\_\_\_\_

**Estimated Amount** : Rs. 4,13,000/-  
**EMD (2%)** : Rs. 8,300/-

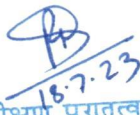
Sl. No	Description for the right	Bid Amount (Inclusive of every demand like GST/ TDS/ Labour Cess/ Educational Cess etc. complete if any) (in Rs.)	Bid amount in words (Inclusive of every demand like GST/ TDS/ Labour Cess/ Educational Cess etc. complete if any)
	MANAGING VEHICLE PARKING AREA AT IBRAHIM ROUZA, VIJAYAPURA (BIJAPUR), A CENTRALLY PROTECTED MONUMENT, UNDER DHARWAD CIRCLE	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">To be filled in BOQ only.</div>	

In case tender is accepted, I/We hereby agree to abide by and fulfill all the terms and provisions of the said conditions annexed hereto so far as applicable, and/or in default thereof to forfeit and pay to the President of India or his successor in office the sum of money mentioned in the said conditions. A sum of Rs. \_\_\_\_\_ is herewith forwarded by Demand Draft as EMD Deposit. If I/We fail to exercise the tender rights specified in the above Memorandum in accordance with the terms and conditions of the contract I/We agree that the said President or his successors in office shall without prejudice to any other right or remedy, shall be retained by him towards such security deposit. I/We further agree that the said President or his successors in office shall also be at liberty to cancel the acceptance of the tender if I/We fail to deposit security amount to aforesaid.

**Please furnish below the details of the demand draft:**

Name of the Bank & Place	DD No. & date	Amount in Rs.

Date:  
Seal:


  
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Signature of authorized person  
Full Name & Place:



## EVALUATION CRITERIA

1. The bidder who fulfils Technical Eligibility Requirement shall be declared technically qualified and financial bid in respect of only technically qualified bidder shall be opened.
2. The bidder who quotes highest rate as per mentioned in Para 8 (ii) of Application for financial bid will be declared H1.
3. In case of tie in highest rate, the Company/ Firm/ Agency who has completed more work order value in last 3 years for the same work in Ministries/Central government Offices/Organizations shall be declared H1. Copies of order and Completion certificate from employer shall be provided along with Technical Bid.
4. The work shall be awarded to the H1 bidder.

  
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## Instructions for Online Bid Submission

The Bidders are required to submit soft copies of their Bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the Bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their Bids online on the CPP Portal.

More information useful for submitting online Bids on the CPP portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

### **REGISTRATION**

1. Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online Bidder Enrolment**” on the CPP Portal which is free of charge.
2. As part of the enrolment process, the Bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment, the Bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / N-Code / e-Mudhra etc.), with their profile.
5. Only one valid DSC should be registered by a Bidder. Please note that the Bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

### **SEARCHING FOR TENDER DOCUMENTS**

1. There are various search options built in the CPP Portal, to facilitate Bidders to search active tender by several parameters. These parameters could include Tender ID, Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the Bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
2. Once the Bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the Bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
3. The Bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification /help from the Helpdesk.

## FORCE MAJEURE

Force majeure clause will mean and be limited to the following in the execution of the contract/purchase order placed by ASI:-


“If at any time, during the continuance of this contract, the performance in whole or in part by either party of any obligation under this contract shall be prevented or delayed by reason of any war, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or act of God (here in after referred to events) provided, notice of the happening of any such event is given by either party shall be reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against the order in respect of such non-performance or delay in performance, and deliveries under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist, and the decision of the Director General Archaeological Survey of India as to whether the deliveries have been so resumed or not, shall be final and conclusive, provided further that if the performance in whole or part or any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 30 days, either party may at its option terminate the contract”.

## PREPARATION OF BIDS

1. Bidder should take into account any corrigendum published on the tender document before submitting their Bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the Bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the Bid.
3. Bidder, in advance, should get ready the Bid documents to be submitted as indicated in the tender document/ schedule and generally, they can be in PDF/ XLS/ RAR/ DWF/ JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every Bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the Bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a Bid, and need not be uploaded again and again. This will lead to a reduction in the time required for Bid submission process.

## SUBMISSION OF BIDS


1. Bidder should log into the site well in advance for bid submission so that they can upload the Bid in time i.e. on or before the Bid submission time. Bidder will be responsible for any delay due to other issues.
2. The Bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

  
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3. Bidder has to select the payment option as “offline” to pay the tender fee/ EMD as applicable and enter details of the instrument.
4. Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/ couriered/ given in person to the concerned official, latest by the last date of Bid submission or as specified in the tender documents. The details of the DD/ any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during Bid submission time. Otherwise the uploaded bid will be rejected.
5. Bidders are requested to note that they should necessarily submit their financial Bids in the format provided and no other format is acceptable. If the price Bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the Bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the Bidder). No other cells should be changed. Once the details have been completed, the Bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the Bidder, the Bid will be rejected.
6. The server time (which is displayed on the Bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the Bids by the Bidders, opening of Bids etc. the Bidders should follow this time during Bid submission.
7. All the documents being submitted by the Bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of Bid opening. The confidentiality of the Bids is maintained using the secured socket layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any Bid document that is uploaded to the server is subjected to symmetric encryption using buyers/Bid opener’s public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized Bid openers.
8. The uploaded tender documents become readable only after the tender opening by the authorized Bid openers.
9. Upon the successful and timely submission of Bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful Bid submission message & a Bid summary will be displayed with the Bid no. and the date & time of submission of the Bid with all other relevant details.
10. The Bid summary has to be printed and kept as an acknowledgement of the submission of the Bid. This acknowledgement may be used as an entry pass for any Bid opening meetings.

### ASSISTANCE TO BIDDERS

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online Bid Submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal helpdesk Mobile Number - +91 8826246593 Tel: The 24x7 Help Desk Number 0120-4200462, 0120-4001002.

  
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**TENDER ACCEPTANCE LETTER**  
(To be given on Company letter Head)

**Date:**

**To,**

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Sub: Acceptance of terms & conditions of Tender.

Tender Reference no: \_\_\_\_\_

Name of Tender/ Work:-

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Dear Sir,

1. I/We have download / obtained the tender document(s) for the above mentioned 'Tender/work' from the web site(s) namely:

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as per your advertisement, given in the above mentioned website(s).

2. I /We hereby certify that I / we have read the entire terms and conditions of the tender documents from page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I/we shall abide hereby the terms / conditions / clauses contained therein.
3. The corrigendum (s) issued from time to time by your department/ organization to have also been taken into consideration, while submitting this acceptance letter.
4. I/We do hereby declare that our firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
5. I/We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ Organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

  
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Yours Faithfully,

(Signature of the Bidder, with Official Seal)